The Second Province

Also known as The International Atlantic Province

of the Protestant Episcopal Church in the United States of America

meeting of the Synod Planning Committee

March 21, 2023 at 8:30am

Present (via Zoom): The Right Reverend Dr. DeDe Duncan-Probe, President;; the Reverend Jimmie Sue Deppe, Secretary; Mr. Thomas K. Chu, Esq., Lay Representative to Executive Council & Chair of Synod Planning Committee; Ms. Neva Rae Fox, Provincial Coordinator; Mr. Jose R. Delgado Director of Communications of Puerto Rico; Ms. Janice Paxton, Webmaster

Ms. Martha Berry, Esq., Province II Chancellor; Phyllis Jones, Treasurer.

Absent: The Venerable Dr. Walter Baer, Vice-President; the Rev. Canon Johnnie Ross, Clergy Representative to the Provincial Council; the Reverend Lillian Davis-Wilson, Dcn., Clergy Provincial Representative to the Executive Council.

The meeting was called to order at 8:31 a.m. by President Bishop DeDe Duncan-Probe with prayer. The meeting proceeded in accordance with the Agenda sent by Ms. Fox on the morning of March 16.

Minutes of Meeting held on February, 1, 2023

Motion to accept minutes as drafted. Motion was made by Mr. Thom Chu, second by the Rev. Jimmie Sue Deppe. Unanimously approved.

Report from Chair Thom Chu

The discussion from last meeting was very good and helpful, and continuing to move forward and prepare for Synod. Give focus to the Workshops as a way to engage many more people, promote widely. Translation is critical to all of our planning and events.

Goal 1: Select a date for Synod, and then Neva Rae to alert all entities who need to know.

Goal 2: Get all pertinent information before Bishop DeDe goes on sabbatical.

Goal 3: Different items to review prior to Synod.

Agreement that Synod for Province II will be held as an online meeting

Notes from February 1, 2023 Synod Meeting: Motion was made to have Synod 2024 be online with encouraging Deputation Groups to meet together in-person to participate as group in Synod, and to have translation available as needed per Deputation. Motion was made by the Rev. Canon Johnnie Ross, second by the Rev. Lilian Davis-Wilson. Unanimously approved.

Determination of Date

Suggested date of **May 9, 2024** has been approved by the Synod Committee.

Reports from Dioceses on date: majority of all Dioceses are good with the May 9, 2024 date.

Elements of Synod 2024

Resolutions either from Province II or others pre-General Convention

Elections of Province II Officers

* Request John King to be available to help with elections

Review of Budget and Finances

* Treasurer Report: have approximately $124,000 in the bank, numerical data available to begin working on the 2023 assessments. About $36,000 in translation costs.

Notice of Synod Meeting (Ms. Fox, Ms. Paxton, the Rev. Deppe): needs to be 60 days prior to Synod

List of Deputies from Dioceses (Ms. Paxton)

Committee appointments by President (Bishop Duncan-Probe)

Tech Committee

Other

Pre-Synod Workshops

Budget from General Convention

Province II Topics

Other Business

Bishop Duncan-Probe sabbatical shared that she is very excited, her sabbatical composed of three major themes (outside comfort zone, spiritual walking pilgrimages and writing, rest).

Neva Rae Fox to email Presiding Bishop’s office for the Ash Wednesday Service of Lamentations.

Next StepsStart some pre-planning through emails, TBD: set the date and time of our next Synod Planning meeting.

Next Meeting

TBD

There being no further business, the meeting adjourned on consent at 9:10a.m. with prayer by Bishop Duncan-Probe.

Respectfully submitted,

The Rev. Jimmie Sue Deppe, Secretary