**Grant Application to Province II for the Constable Fund 2021**

The Constable Fund provides grants to fund mission initiatives that were not provided for within the budget of The Episcopal Church, as approved by General Convention 2018, with a stated preference for work in the area of religious education.

Only applications from (1) a program office of the Episcopal Church; (2) one of the interim bodies of General Convention; or (3) one of the nine Provinces of the Episcopal Church with Provincial approval, will be considered. Only one application per entity may be submitted.

Applications shall include plans to deal with COVID-19 pandemic issues, including travel restrictions, church and/or civil, social distancing requirements, if such issues are expected to continue to be present during the time period in which the grant is to be used.

**The deadline for a submitting a completed application to Province II for consideration is November 12, 2021. (**The deadline for the Province to submit applications is December 12, 2021.)

Grants will be reviewed by the Provincial Council and then one will be submitted from Province II for review by the Executive Council's Constable Fund Grant Review Committee, and its recommendations will be submitted for review to the Executive Council's Joint Standing Committee for Mission Within the Episcopal Church and then to the Executive Council for action.  Recipients will be notified after the Executive Council takes final action on the grant recommendations.

For more information contact Rev. Molly James, Deputy Executive Officer,  [mjames@episcopalchurch.org](https://mjames@episcopalchurch.org/), or Mr. George Wing, Chair of the Constable Fund Grant Review Committee, [winggeo@winglaw.com](mailto:winggeo@winglaw.com) .

For questions concerning submissions to Province II, contact the Rev. Jimmie Sue Deppe, Province II Secretary, at [Jsadeppe@gmail.com](mailto:Jsadeppe@gmail.com).

**Named for Ms. Constable**

The Constable Grants are named for Marie Louise Constable, who was a visionary philanthropist.   In 1935, during the Great Depression, Constable made a monetary gift to the Episcopal Church to establish the Constable Fund. Her desire and intent to add periodically to the fund during her lifetime was realized and culminated with a very generous final gift at the time of her death in 1951. The language of Constable’s will provides that the fund exists “in perpetuity … to apply the net income for the purposes of the Society, preferably for the work in religious education not provided for within the Society’s budget.”

Provide all of the following information. Incomplete applications cannot be considered. **The Diocesan Bishop’s signature is absolutely required!**

Name\*

First Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title and one-paragraph description (5000 characters)

For Provincial Applications: Please note that in accordance with Canon I.4.6, any diocese that fails to pay its assessment in full or to apply for and receive a waiver approved by Executive Council be ineligible to receive grants or loans from the DFMS (The Episcopal Church). Please ensure compliance with Canon I.4.6 by checking all that apply.

\_\_\_\_applicant’s diocese pays its full assessment

\_\_\_\_applicant’s diocese has been granted a waiver for years (list)

\_\_\_\_applicant’s diocese has a pending waiver request

\_\_\_\_applicant understands that the applicant’s diocese’s failure to pay its assessment in full or to apply for and receive a waiver shall render the diocese ineligible to receive grants or loans from the DFMS approved by Executive Council

**Project Information**

Amount of Grant Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Timetable for the Project:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please pay particular note to the following as you complete the remainder of the application:**

**The Constable Fund was established for work not provided for within the regular budget of the Domestic and Foreign Missionary Society and with a stated preference for work in the areas of religious education.**

**Religious education for the purposes of the Constable Fund is defined as follows:**

Religious education forms Christians for active service through a process of critical reflection on the events of daily life in light of the Gospel. It is also a procedure by which we examine and reflect on how faithfully we engage in that service and in formation. By learning to see more clearly God’s living presence in the world— Father, Son, and Holy Spirit—a Christian is prepared for Christ-like, loving service to God, neighbor, and all creation. *Adapted from*Called to Teach and Learn*, a catechetical guide for the Episcopal Church.*

All applications for the 2021 cycle will come from either (1) a programmatic office of the DFMS, (2) one of the General Convention Interim Bodies, or (3) one of the Provinces of the Episcopal Church. A maximum of one proposal per programmatic office of the DFMS, one proposal per Interim Body, and one proposal per Province, will be considered. **Dioceses or individuals within a diocese should submit their proposals through their Provincial structure with final submission coming through the recommendation of the Provincial Synod, Provincial Officers or Executive Committee, or other corollary structure within the Province.**

Each proposal from a programmatic office of DFMS requires permission of the Department Head or Team Leader and the responsible Canon to the Presiding Bishop***.*** Each proposal from an Interim Body requires permission of the Executive Officer.

The application is strengthened when it shows collaboration and partnerships clearly and when appropriate mutual accountability standards are outlined. Be specific and detailed about the budget for your project, including any other anticipated revenue and sources of support, as well as the duration of the project. It is expected that programmatic and fiscal updates will be made every six months during the life of the grant. Failure to submit timely updates may result in the withholding of outstanding grant funds or disqualification for future grants.

Applications shall include plans to deal with COVID-19 pandemic issues, including travel restrictions, church and/or civil, social distancing requirements, if such issues are expected to continue to be present during the time period in which the grant is to be used. Check all that apply

This applications fits the following criteria:\*

\_\_\_\_Priorities of the General Convention and Executive Council

\_\_\_\_Unfunded religious education resolutions from the General Convention

\_\_\_\_Adult education initiatives

\_\_\_\_Initiatives involving strategic review and/or planning for religious education

\_\_\_\_Initiatives that examine the larger picture of religious education in the common life, mission, and

ministry of the church

\_\_\_\_Resolutions and initiatives involving children, youth, and young adults

\_\_\_\_Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**In the space below, please provide a narrative that addresses the following questions:**

* How does the proposal conform to the intent of the Constable Fund?
* Does the proposal have a clearly defined religious education objective and outcome? How are the objective and outcome identified, articulated, and evaluated?
* What will the impact of the project be? How will the proposal influence a significant number of persons or benefit or influence a significant group within the church likely to produce change? What benefits will the project offer that will endure and persist beyond the life of the grant?
* Cost-effectiveness of the proposal: how does the project reflect a strategic use of the funds? Does the proposed budget indicate an appropriate use of resources? Are funds allocated to activities likely to support the goals and objectives of the proposal? Are the budget items reasonable and fully justified? (*See additional budget guidelines)*
* Coordination/collaboration indicated in the proposal: how does the proposal make use of the program expertise available and show an appropriate level of coordination and collaboration among the relevant DFMS programs, its staff, provinces, dioceses, and other networks of the Episcopal Church?
* Consistency with General Convention/Executive Council policies and priorities: how does the proposal support, complement, and/or enhance the policies and priorities of General Convention/Executive Council? Which specific resolutions of General Convention would be implemented by the proposal?
* How the proposed program moves to concrete action by the church in the community.
* When funded, who is the champion who will assure the project will be  
  accomplished, and its there are other on the ground implementers, who  
  are they?

Narrative:

I have permission to submit this application from:\* Please check all that apply.

\_\_\_\_Team Leader

\_\_\_\_Department Head

\_\_\_\_Executive Officer

\_\_\_\_Chair of Interim Body

\_\_\_\_Diocesan Bishop/Ecclesiastical Authority

\_\_\_\_Provincial Leadership

**Instructions for Supplemental Application Materials:**

Please provide an expense and income budget to conduct the program, which can be distinct from the overall budget of your organization. If appropriate, the overall organization’s budget should be included as well.

Expenses should include estimates of committed contributions in kind, such as space and volunteer time. Income should include participant fees and contributions, as applicable. Financial statements for the previous year, including sources of income and, where appropriate. If applicable, please also include the most recent audit. Viable financing plans for continuing the program beyond the grant period should also be included when applicable. In your materials, please list the Board of Directors or team leadership as appropriate as well.

Information on other funding sources:

What other grants have been applied for or received, including those from funds of The Episcopal Church, for the project for which the application is submitted or for substantially similar projects? If additional grants are being sought, these should be included and identified as either confirmed, anticipated, or pending.

**Provide Budget and Other Additional Material\***

Please provide your materials in either Excel and/or PDF format.

Signature or Statement of Authorization and Support from Diocesan Bishop and Provincial Officer (provincial application . \*

If you are not able to have the Canon to whom you report or your diocesan bishop, provincial leadership or Executive Officer sign your application below, please upload a statement of support .

Electronic Signature\*

By typing my name above, I am providing my signature electronically.

**I agree** that the data I provided to complete this transaction may be used for that purpose and used and stored for The Episcopal Church’s inventory records and to evaluate interest in its web pages. I further agree to receive email communications about The Episcopal Church’s mission and ministry. [**Full Privacy Policy**](https://episcopalchurch.org/privacy-policy).

Checkbox\*

I Agree